

FINAL: 3/26/24

**MEETING OF THE BOARD OF DIRECTORS OF  
THE WATER AUTHORITY OF GREAT NECK NORTH  
HELD ON FEBRUARY 28, 2024,  
AT 50 WATERMILL LANE, GREAT NECK, NEW YORK.**

**PRESENT:**

Carol Frank, Director  
Jay Johnas, Director  
Dan Levy, Director  
Dana Lustbader, Director  
Michael Smiley, Director  
Steven Weinberg, Director

Village of Kings Point  
Village of Great Neck  
Village of Saddle Rock  
Village of Kensington  
Village of Great Neck Estates  
Village of Thomaston

**ALSO PRESENT:**

Robert Graziano, Deputy Chairperson  
Gregory Graziano, Superintendent  
Michael Rispoli, Assistant Superintendent  
Adam Solow, Superintendent of Plant Operations  
Judith Flynn, Treasurer  
Debra Ray, Secretary  
Stephen G. Limmer, Counsel  
Joe Di Piero, Project Engineer, Water

Water Authority of Great Neck North  
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Water Authority of Great Neck North  
McLaughlin & Stern, LLP  
H2M Architects + Engineers

**NOT PRESENT:**

Michael C. Kalnick, Chairperson and Director\*  
Ralph J. Kreitzman, Vice-Chairperson  
[Not present, but communicating by speaker phone.]  
Irving Rosenstein, Director

Town of North Hempstead  
Water Authority of Great Neck North  
  
Village of Great Neck Plaza

\*The meeting was presided over by Deputy Chairperson Robert Graziano.

The Board meeting was called to order at 6 p.m. Six members (Directors Frank, Johnas, Levy, Lustbader, Smiley, and Weinberg) were present, constituting a quorum.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #24-02-01, the Minutes of the Board's January 22, 2024, meeting were reviewed by the Directors and were approved. The vote was 6 for, 0 against, 0 abstentions. A copy of the Minutes is on file with the Secretary.

On the motion of Director Levy, seconded by Director Smiley, by Resolution #24-02-02, the Board reviewed and approved the Abstract of Claims for February. The vote was 6 for, 0 against, 0 abstentions. A copy of the Abstract is on file with the Secretary.

On the motion of Director Levy, seconded by Director Frank, by Resolution #24-02-03, the Board reviewed and approved the Treasurer's Monthly Report for February. The vote was 6 for, 0 against, 0 abstentions. A copy of the Report is on file with the Secretary.

The Board received the Related Party questionnaires from the auditors Satty, Levine & Ciacco, CPAs, P.C., to fill out, sign, and return to the Secretary so that they could be mailed to the auditors.

Joe Di Piero, Project Engineer, H2M, presented an update on the status of all projects since the previous meeting. The list of projects includes:

1. 2022 Water Main Improvements project –GIS map supplied to Water Authority.
2. Wellhead Treatment at Community Drive - Pilot on hold while Well work is being performed. Will continue once Well is back online. No update.
3. A-Plant Flood Mitigation – A total of 8 bids were received and tabulated for evaluation. H2M to scan in all bid packages.
4. Rehabilitation of Wells 9, 12, 13, 14, and 10A –AC Schultes working on Wells 9 and 10A. Cleaning completed for both Wells. New elevated Well base is being poured for Well 9. Pumps have been ordered and tentative delivery for Well 9 was Feb. 22 and H2M is asking for an updated delivery date.
5. BRIC Application – Working on responses in advance of a request for information from DHSES.
6. 2023 Water Main Replacement – GIS map prints complete and delivered to Water Authority. Final pavement restoration in progress.
7. Valve Replacement Contract - GIS map printing is complete and delivered to Water Authority.
8. Asbestos Water Main Replacement – Preliminary design in progress. Field survey work in progress.

Michael Rispoli presented the Assistant Superintendent's Report:

The following is a summary of the status of the current projects:

1. Weybridge Road Tank Cellular Company Antenna Project – Project involves antenna replacement and/or antenna support improvements by the four cellular companies.

- As-built drawings have been provided, and project is complete. It will be removed from this report next month.
2. Pheasant Run (Kings Point) Water Main Extension - Installation of approximately 1,280 feet of water main for new development.
    - a. No change since last month. Waiting on developer regarding their schedule so WAGNN can re-issue for bid.
  3. Old Mill II Water Main Extension - Installation of approximately 1,110 feet of water main for new development.
    - a. No change since last month. Waiting on developer regarding their schedule so WAGNN can issue for bid.
  4. West Shore Road Water Main Improvements - Installation of approximately 1,950 feet of water main for new development.
    - a. No change since last month. Waiting on developer regarding their schedule so WAGNN can issue for bid.

Gregory Graziano presented the Superintendent's Report:

The Water Authority retained Albert Risk Management Consultants to certify compliance with the insurance requirements of the 2019 Bond Resolution. Superintendent Graziano explained that Albert Risk has found the 2024 insurance to be adequate and in accordance with the requirements of the Bond Resolution adopted November 19, 2019. On the motion of Director Levy, seconded by Director Weinberg, by Resolution #24-02-04, the Board accepted the Annual Insurance Certification for 2024 from Albert Risk Management Consultants. The vote was 6 for, 0 against, 0 abstentions. A copy of the Certification is on file with the Secretary.

On the motion of Director Levy, seconded by Director Weinberg, by Resolution #24-02-05, the Board instructed the Treasurer to file the Certification with the Trustee. The vote was 6 for, 0 against, 0 abstentions.

On the motion of Director Weinberg, seconded by Director Levy, by Resolution #24-02-06, the Board approved the retention of Paul J. Sweeney and the firm of Coughlin & Gerhart LLP, to provide Labor and Employment Law Services for the Authority's 2024 calendar year, pursuant to Paul J. Sweeney's proposed engagement letter dated January 31, 2024. The vote was 6 for, 0 against, 0 abstentions. A copy of the letter is on file with the Secretary.

On the motion of Director Levy, seconded by Director Frank, by Resolution # 24-02-07, the Board of Directors of the Water Authority of Great Neck North unanimously adopted the following resolution:

WHEREAS the Water Authority of Great Neck North (the "Authority") has applied to the New York State Environmental Facilities Corporation ("EFC") for Funding through the New York State Water Infrastructure Improvement Grants (WIIA) Program, Project No.: D0-19382; and

WHEREAS, by letter to Greg Graziano, Superintendent of the Authority, dated February 14, 2024, EFC has required that the Authority promptly submit, among other things, a certified copy of a resolution authorizing the execution of the EFC Agreement; and

WHEREAS the Authority seeks to provide that authorization;

NOW THEREFORE, BE IT RESOLVED that the Authority is authorized to execute the EFC Agreement required as a part of its application to the New York State Environmental Facilities Corporation ("EFC") for Funding through the New York State Water Infrastructure Improvement Grants (WIIA) Program, Project No.: D0-19382; and

BE IT FURTHER RESOLVED that Gregory Graziano, as Superintendent of the Authority, is authorized to execute and deliver the required EFC Agreement to EFC, and to take all further actions necessary or required to implement that grant application and grant agreement.

H2M Architects + Engineers submitted a letter in accordance with its agreement dated May 18, 2023, with an enclosure that outlines its 2024 Maximum Hourly Rate and lump sum fee schedule. As outlined in the letter, the only lump sum fee for which they are requesting an adjustment is the inspection of storage tanks, including written reports. On the motion of Director Levy, seconded by Director Johnneas, by Resolution #24-02-08, the Board accepted the 2024 Maximum Hourly Rate and lump sum fee schedule enclosed with its letter dated February 24, 2024. The vote was 6 for, 0 against, 0 abstentions. A copy of the letter and enclosure are on file with the Secretary.


H2M Architects + Engineers submitted a proposal by letter dated February 26, 2024, to provide professional engineering services to prepare and file an application with all of the necessary plans and other documents for a grant from the funds made available from the Federal Emergency Management Agency Hazard Mitigation Grant Program, which is due in April, for a not to exceed price of \$37,400. Superintendent Graziano explained the details involved in the project and answered questions from some of the Directors. On the motion of Director Levy, seconded by Director Frank, by Resolution #24-02-09, the Board accepted the proposal in the letter dated February 26, 2024, for the not-to-exceed price of \$37,400. The vote was 6 for, 0 against, 0 abstentions. A copy of the proposal is on file with the Secretary.

Superintendent Graziano informed the Board that Nassau County is planning to rehabilitate the Saddle Rock Bridge which has a water main attached to the underside of it that belongs to the Water Authority. The Authority is currently doing some preliminary investigations to determine how to replace the water main in kind. The Superintendent explained some options and ended the discussion by saying that obtaining easements from both the County and the Library will be the next step in the process.

On the motion of Director Levy, seconded by Director Smiley, by Resolution #24-02-10, the Board went into Executive Session at 7 p.m. to discuss current litigation and contract negotiations.

The Board emerged from Executive Session at 7:14 p.m. and the Deputy Chairperson announced that no actions had been taken and no minutes would be produced.

The meeting was adjourned at 7:15 p.m.

Approved by Secretary: 

Date: 3/26/24